



# MOUNT VERNON CITY SCHOOL DISTRICT CONTINUING OPEN ENROLLMENT PROCESS

**Continuing Open Enrollment is for students who are currently attending Mount Vernon School District and desire to continue open enrollment with the District for the 2020-2021 school year. Instructions for completing the form are as follows (please note that no paper applications will be accepted – all open enrollment intent requests are to be done online).**

**BEFORE YOU BEGIN** Please allow approximately 5 minutes for the completion of the District’s open enrollment request form. Once the open enrollment form has been submitted to the District, you will receive notification of the status of the request.

Start at the district website, [www.mvczd.us](http://www.mvczd.us) then click the Parent Icon



at the top menu bar.

- You will be taken to the Parents Information Page.
- From this page click the MVCSD Parent Portal.

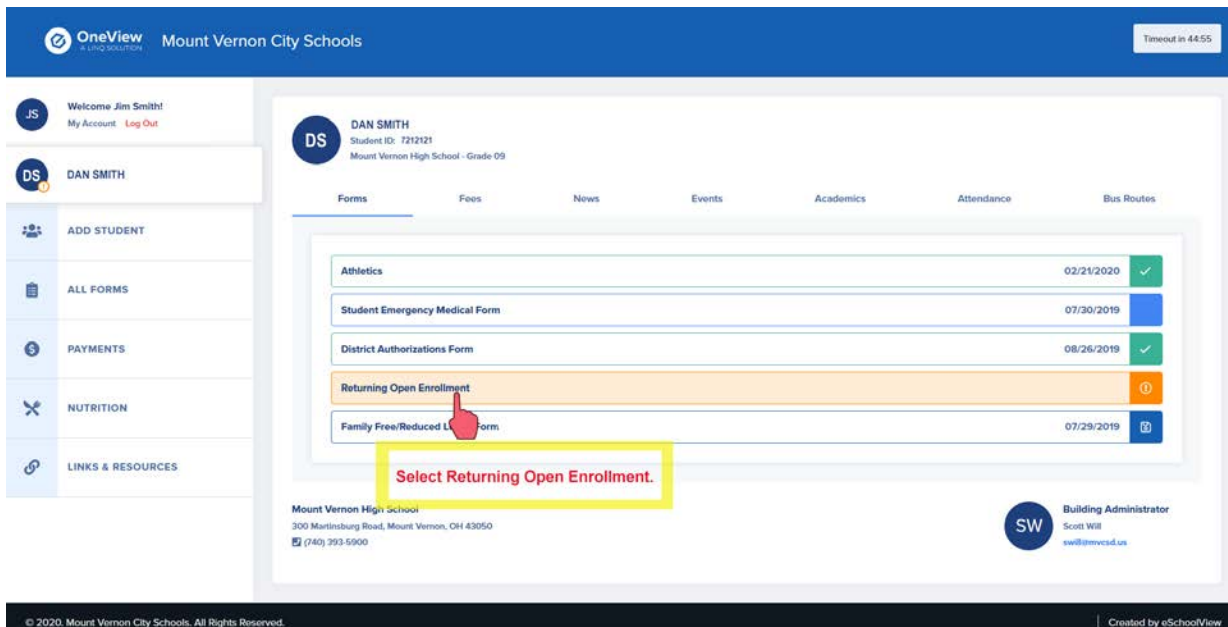


You will be taken to the OneView Parent Login page.

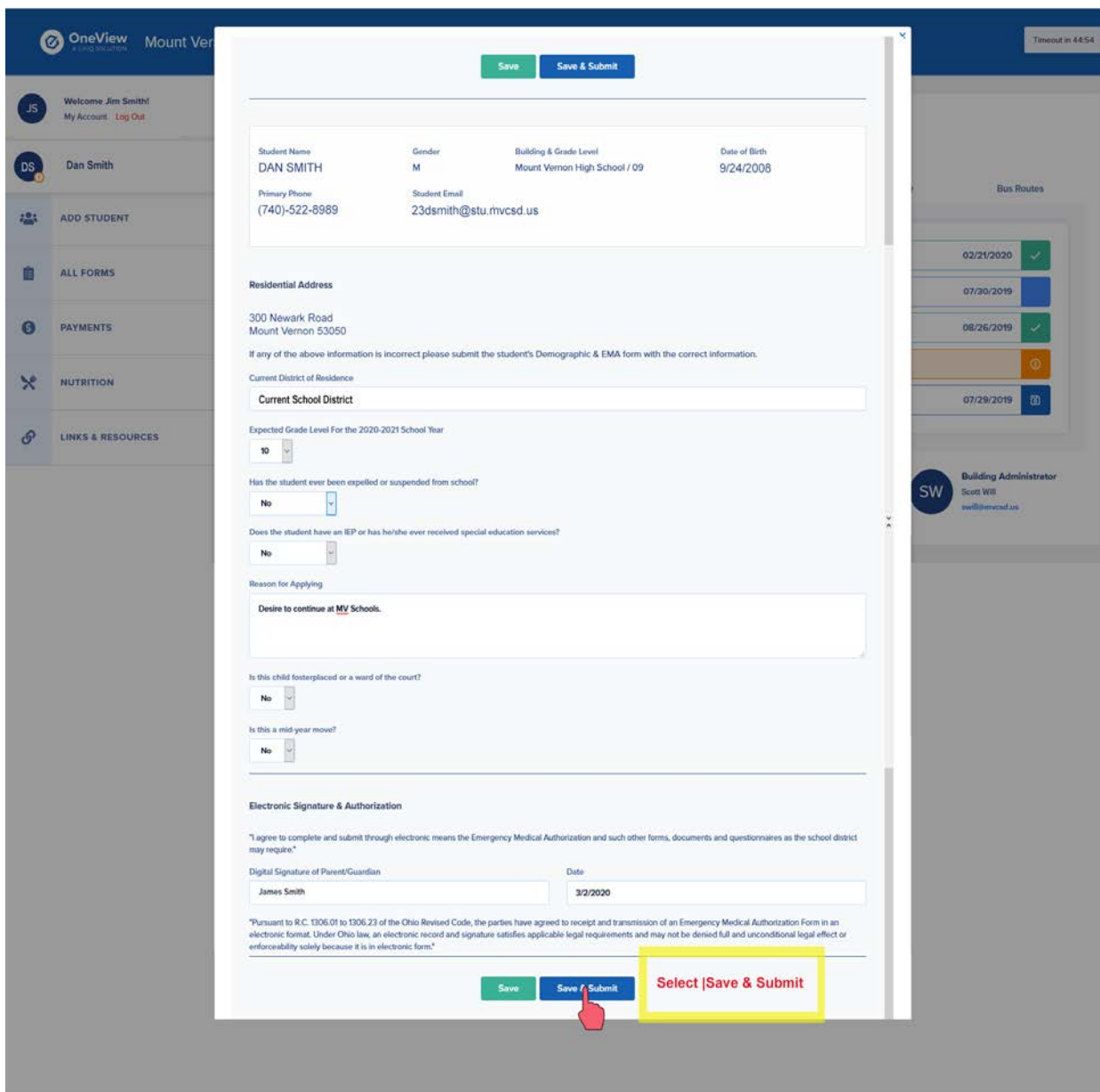
Log in with your **Login ID and Password.**

From the parent dashboard, select **|YOUR STUDENT|** who is currently open enrolled in Mount Vernon City Schools.

Select **|Returning Open Enrollment|** for students who are currently Open Enrolled in MVCS D and desire to continue open enrollment in MVCS D.



Fill out all data fields for your student, then select **|Save and Submit|**.



You will receive a message that your open enrollment application has been submitted to the District.

