

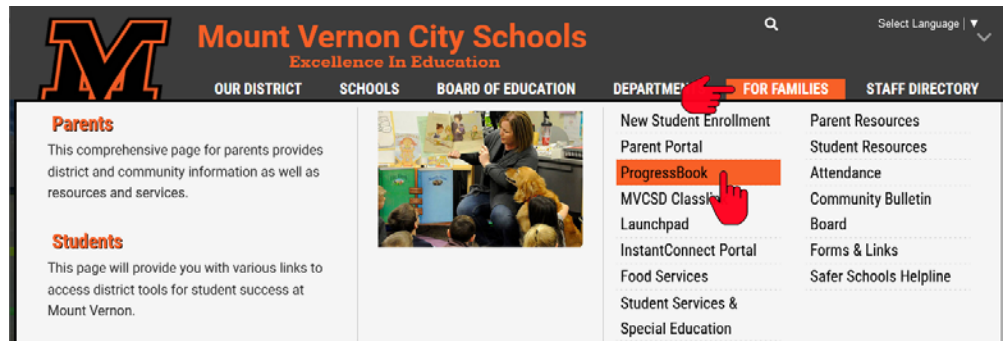
ProgressBook Parent Account

- This is a suggested series of steps for parents to set up a Parent Access ProgressBook account.

From any MV District webpage, select ProgressBook under the For Families dropdown menu.

or

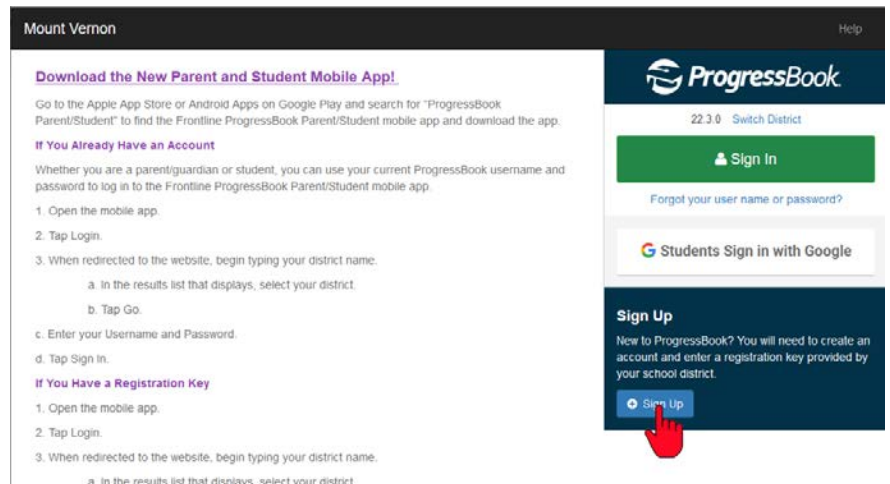
MV ProgressBook Website
<https://pa.laca.org/district/mv>



The Mount Vernon ProgressBook page will appear.

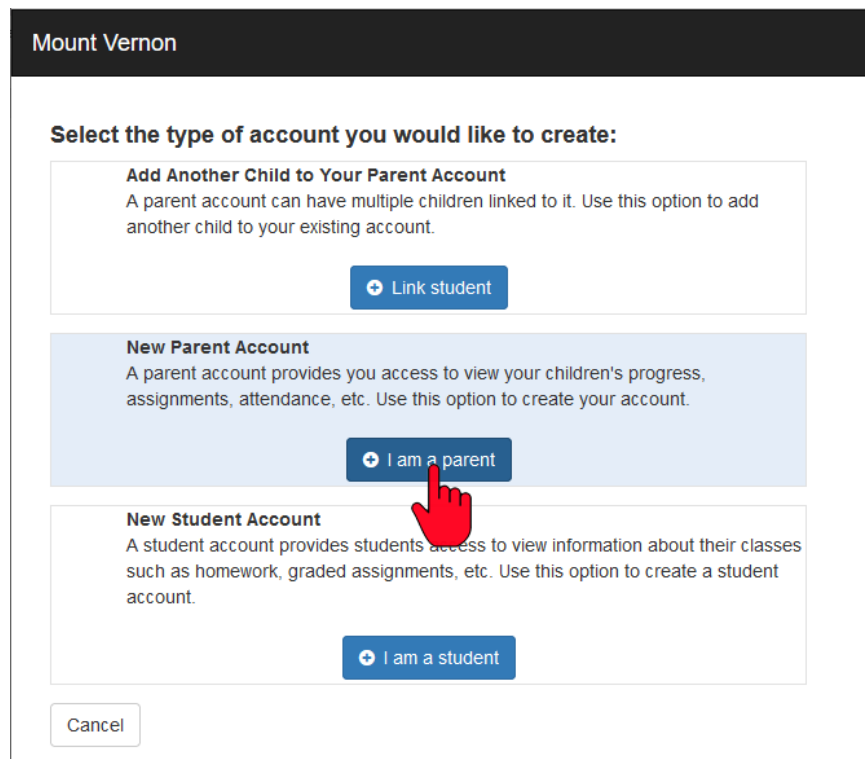
If you already have an account select Sign In.

If you do not have an account, select **| Sign Up |** – to create an account.



New Parent Account.

Select **| I am a parent button |**



Create Parent Account: Expanded

Step 1 Enter your Contact Information.

First Name, Last Name and your Email address.

Step 2 Enter your Account Details.

Create your user name.

- 6 – 50 letters or numbers ONLY
- no special characters

Create your password

- must contain 1 letter and 1 number
- 8 – 50 characters
- case sensitive

Step 3 Attach Students.

Registration Key

- contact your school secretary or guidance counselor for your student's registration key.

- First Name, Last Name and Date of Birth - must match

If you have more than one child attending the school district, click on **“Enter another registration key”**, and perform this step again.

When you are finished registering all of your students, **[Select Register]**.

Pop up window will appear to confirm that account creation was successful.

Sign in to your new account

Select the **[Sign in to your new account]** link.

If your Parent Account is registered successfully, you will be brought back to the Login screen so that you can sign in with your new Parent Account User Name and Password.

From here, you will be able to:

- Attach multiple children to a single login
- Navigate around your child's information
- Create accounts for your student/s (if the student or school has not already done so).
- Set up Parent Alerts for your students
- We encourage all parents/guardians to take a few minutes to get acquainted with the NEW Parent Access software. Parent Access is an important means to support your child's academic success!