



Acceptable Use Policy

Mount Vernon City School District

Overview

Mount Vernon City School District (MVCSD) provides students, teachers and staff (users) access to wired and wireless network resources, computers, chromebooks, ipads, internet access, Google Education Suite (Google Workspace) and Internet based applications. The opportunity to improve communication beyond our campus along with the advantages of having access to these resources are far greater than any potential downside. However, the use of these resources is a privilege, we want our students, teachers and staff to be active contributors in our connected world, yet we want them to be safe, legal and responsible. In general, this requires efficient, ethical/legal and respectful utilization. Any attempts of misuse or abuse of these resources could result in suspension of usage as well as other disciplinary action called for in the Student Code of Conduct as determined by the school administrator, by Mount Vernon City School District Board policy, or by State and Federal law.

Responsible Digital Citizenship

Being a digital citizen at MVCSD, we use information and technology in safe, legal and responsible ways. We educate our students on what this means and continue this conversation throughout our work. A responsible digital citizen:

- Respect One's Self: I will select online names that are appropriate and will consider the information and images that I post online.
- Protects One's Self: I will protect myself with appropriate online behavior and practice safety on the internet; I will not post personal details. (Home address, phone numbers, schedules, etc....)
- Respect others: Technology is not to be used to bully, tease or harass others.
- Protect others: Report abuse; refrain from inappropriate materials or communications.
- Respects intellectual property: Refrain from plagiarism; cite any and all use of websites, books, media, etc...
- Protects intellectual property: Request written permission to use content produced by others.

Expectations

Responsible use of district technology is expected to be efficient, ethical/legal, and respectful. Use of electronic devices must support educational objectives and be consistent with the mission of the MVCSD. The use of instructionally based Web tools such as Google Workspace (Google Classroom, Docs, Slides, Sheets, Gmail, Google Earth, Google Maps (MyMaps and StreetView), YouTube, MV Moodle, blogs, schoology, etc... is considered an extension of the classroom anything considered inappropriate in the classroom is also inappropriate in all use of such web tools.

Filtered Web Access and Proxies

MVCSD makes a good faith effort to protect students from exposure to materials that are harmful and explicit by maintaining an internet content filter in compliance with CIPA (Children's Internet Protection Act) regulations and school policies. Responsible web browsing is expected, users should not attempt to circumvent the web filter. The use of anonymous proxies to circumvent content filtering is prohibited and a direct violation of this RUA.

Revised 7.11.2022

Google Suite

MVCSD offers users a free educational suite of applications. These applications include but are not limited to Google Classroom, Docs, Slides, Sheets, Gmail, Google Earth, Google Maps (MyMaps and StreetView), YouTube, MV Moodle, blogs, and Schoology. In order to gain access to his/her Google account on the internet, MVCSD must obtain permission from a parent/legal guardian of a minor under the age of 18 years. 18 years and older are also required to accept MVCSD's Acceptable Use Policy prior to obtaining access to technology within our schools.

Passwords, Privacy and Retention

Passwords are provided for each user they are confidential, never share your password, steal or use a password or account of another person. Strong passwords consist of a combination of upper and lowercase letters, numbers and symbols. Students, teachers and staff need to know files and email stored on school computers; servers and Google Workspace are not private and may be reviewed to ensure that users are acting responsibly. All information files are the property of MVCSD and no user shall have expectations of privacy regarding such files. All Email is being retained in compliance with Ohio Revised Code and Federal Law.

Personal Devices (BYOD)

We recognize there may be situations where users will be using their own personal device instead of district owned devices for instructional purposes.

- MVCSD will not provide any technical support or repairs to personally owned devices.
- MVCSD has no liability for personal devices used at school.
- Personal devices cannot be used for required State Testing.
- Students using their own device must use the wireless internet access provided by the district.
- Students using personal devices will not be given access to district printers or servers.
- All accessories must be school appropriate. (cases, screensavers, wallpaper and backgrounds.)
- MVCSD will not provide virus protection.
- Personal device usage on school property is a privilege, not a right.